

**GLINSMANN & GLINSMANN, CHARTERED**  
**Immigration Lawyers**

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**INITIAL CONSULTATION CHECKLIST**

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The following documentation may be useful during your Initial Consultation. It is not required, only recommended. *Information Intake Forms* can be found under the *Consultation* tab at <http://www.glinlaw.com>. If your consultation is for someone else, please be sure to complete an Intake Form for you and a separate one for the person we will be discussing.

**All Immigration Cases:**

- Information Intake Form for the Foreign National
- Prior Immigration Applications, Documents and Correspondence
- Passport
- I-94 Arrival/Departure Card

**Family Sponsored Immigration Cases:**

- Information Intake for US Citizen/Green Card Sponsor

**Employment Sponsored Cases:**

- Intake Form for Employer
- Sponsor: A representative from the sponsoring employer should attend the consultation or be available by telephone during the scheduled meeting.
- Beneficiary Resume / Curriculum Vitae for the Foreign National

**Applications for Citizenship:**

- Alien Registration Card (“Green Card”)
- All Passports Held Since Grant of Lawful Permanent Residence
- Court Records for Any Criminal Arrests (if any)
- Court Orders for Divorce, Custody and/or Child Support (if any)